

LEE VALLEY REGIONAL PARK AUTHORITY

**EXECUTIVE COMMITTEE
23 NOVEMBER 2023**

Members Present: Paul Osborn (Chairman) Heather Johnson
David Andrews (Vice Chairman) Chris Kennedy
Susan Barker Graham McAndrew
Ross Houston Gordon Nicholson

In Attendance: John Bevan, David Gardner

Officers Present: Shaun Dawson - Chief Executive
Beryl Foster - Deputy Chief Executive (remote)
Dan Buck - Corporate Director
Jon Carney - Corporate Director
Keith Kellard - Head of Finance
Simon Clark - Head of IT & Business Support
Dave Hutley - Head of Parklands
Julie Smith - Head of Legal
Marigold Wilberforce - Head of Property
Victoria Yates - Head of Human Resources
Michael Sterry - Senior Accountant
Cath Patrick - Conservation Manager
Jason Painter - Farm Manager
Sandra Bertschin - Committee & Members' Services Manager

Part I

272 DECLARATIONS OF INTEREST

Name	Agenda Item No.	Nature of Interest	
John Bevan	13	Tottenham Hotspur Football Club in his ward	<i>Non-pecuniary</i>
Gordon Nicholson	15	Member of Broxbourne Borough Council	<i>Non-pecuniary</i>

273 MINUTES OF LAST MEETING

THAT the minutes of the meeting held on 19 October 2023 be approved and signed.

274 PUBLIC SPEAKING

No requests from the public to speak or present petitions had been received for this meeting.

275 Q2 REVENUE BUDGET MONITORING 2023/24

Paper E/827/23

The report was introduced by the Head of Finance.

(1) the report was noted.

- 276 Q2 CAPITAL PROGRAMME BUDGET MONITORING 2023/24 Paper E/828/23
- The report was introduced by the Head of Finance.
- (1) the report was noted.**
- 277 FEES & CHARGES REVIEW 2024/25 Paper E/823/23
- The report was introduced by the Corporate Director.
- A Member suggested that fees for Learning & Engagement be frozen given pressures on school budgets.
- In response it was advised that the Authority's schools offer was unique and the modest increase proposed didn't meet our rising costs.
- (1) the Authority's proposed 2024/25 fees and charges as summarised from paragraph 7 and set out in detail in Appendix A to Paper E/823/23 was approved.**
- 278 HOLYFIELD HALL FARM UPDATE ON OPERATIONAL REVIEW AND NEW STEWARDSHIP AGREEMENT Paper E/825/23
- The report was introduced by the Corporate Director.
- (1) the report was noted; and**
- (2) that the Authority enters into the new 5 year Stewardship Agreement for Holyfield Hall Farm for up to 5 years was approved.**
- 279 COUNTRYSIDE STEWARDSHIP, HIGHER TIER AGREEMENT - CORNMILL MEADOWS AND SOUTH SITES Paper E/824/23
- The report was introduced by the Corporate Director.
- (1) that the Authority enters into two, five year Higher Tier Countryside Stewardship Agreements with the Rural Payments Agency for the Authority's landholdings, the details of which are set out in the report and in particular at paragraph 6 of Paper E/824/23 was approved.**
- 280 2023/24 PAY AWARD Paper E/826/23
- The report was introduced by the Head of Human Resources.
- Officers left the meeting.*
- (1) the 203/24 pay award for officers on the National Joint Council scale as described in paragraphs 1-4 of Paper E/826/23 was noted;**
- (2) the pay award for 2023/24 for officers on pay point 44 and above in line with the National Joint Council pay award as described in paragraphs 9-12 of Paper E/826/23 was approved; and**

- (3) an increase to the annual leave entitlement by one day for officers on pay point 44 and above in line with the National Joint Council agreement from 1 April 2023 as described in paragraphs 13-19 of Paper E/826/23 was considered.

Officers returned to the meeting.

281 **EXEMPT ITEMS**

THAT based on the principles of Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting for the items of business below on the grounds that they involve the likely disclosure of exempt information again on the principles as defined in those sections of Part I of Schedule 12A of the Act indicated:

Agenda Item No	Subject	Exempt Information Section Number
13	Proposed Variation to the Lease of Land Adjoining Myddelton House	3
14	Proposed Easement for Existing and Part New Gas Main at Land to the West of Essex Road, Hoddesdon, EN11 0FB	3
15	Park Security Contract	3

282 PROPOSED VARIATION TO THE LEASE OF LAND ADJOINING MYDDELTON HOUSE Paper E/830/23

The report was introduced by the Head of Property.

- (1) the variation to the permitted user clause as set out in paragraph 4 of Paper E/830/23; and
- (2) the signing and sealing of all necessary legal documentation was approved.

Chris Kennedy left the meeting.

283 PROPOSED EASEMENT FOR EXISTING AND PART NEW GAS MAIN AT LAND TO THE WEST OF ESSEX ROAD, HODDESDON, EN11 0FB Paper E/829/23

The report was introduced by the Head of Property.

- (1) entering into a Deed of Grant of Easement to Cadent Gas Limited in relation to the site shown edged in red on the plan at Appendix A to Paper E/829/23;
- (2) the licence fee consideration set out in paragraph 4 of Paper E/829/23 and payment of the reasonable legal fees of the Authority and its professional property advisor and legal representative to be met by Cadent Gas Limited; and

- (3) an application be submitted to the Secretary of State for consent to the Easement and disposal of an interest in land and the signing and sealing as appropriate of all necessary legal documentation was approved.**

The Chairman agreed to accept an additional agenda item by reason of urgency.

284 PARK SECURITY CONTRACT

The report was introduced by the Corporate Director.

- (1) the key terms and conditions of the contract for park security services as set out in paragraphs 10-16 of Paper E/831/23;**
- (2) delegation to the Head of Legal Services to make any non-material changes to the terms and conditions and to finalise the contract for park security services; and**
- (3) the signing and sealing of the new contract with ParkGuard Limited for park security services was approved.**

Chairman

Date

The meeting started at 11.16am and ended at 11.58am