

LEE VALLEY REGIONAL PARK AUTHORITY

EXECUTIVE COMMITTEE 19 SEPTEMBER 2019

Members Present: Paul Osborn (Chairman) Chris Kennedy
Derrick Ashley (Vice Chairman) Valerie Metcalfe
Heather Johnson Syd Stavrou

Apologies Received From: David Andrews, Ross Houston

In Attendance: John Bevan, Frances Button, Stephen Heather (Deputy for Mary Sartin)

Officers Present:

Shaun Dawson	- Chief Executive
Beryl Foster	- Director of Corporate Services
Simon Sheldon	- Director of Finance & Resources
Dan Buck	- Head of Sport & Leisure
Jon Carney	- Head of Parklands
Marigold Wilberforce	- Property Manager
Victoria Yates	- HR Strategic Business Manager
Daud Arghandawi	- Property Solicitor
Nick Powell	- Property Surveyor
Peter Ley	- Property Surveyor
Sandra Bertschin	- Committee & Members' Services Manager
Bill Moran	- Director of Operations (Lee Valley Leisure Trust Ltd)
Michael Sterry	- Performance & Information Manager (Lee Valley Leisure Trust Ltd)

Part I

783 DECLARATIONS OF INTEREST

There were no declarations of interest.

784 MINUTES OF LAST MEETING

THAT the minutes of the meeting held on 18 July 2019 be approved and signed.

785 PUBLIC SPEAKING

No requests from the public to speak or present petitions had been received for this meeting.

786 LEISURE SERVICES CONTRACT MONITORING REPORT - Q1 2019/20 Paper E/636/19

The report was introduced by the Director of Finance & Resources including:

- Q1 Key Performance Indicators were generally positive; and
- Lee Valley Leisure Trust Ltd had advised subject to approval by the Authority of the potential Clause 14 adjustments it was able to meet the projected net budget shortfall.

**EXECUTIVE COMMITTEE MINUTES
19 SEPTEMBER 2019**

A Member commended maintenance of the high standards for customer satisfaction and net promoter score.

In response to a Member, Lee Valley Leisure Trust Ltd confirmed actions taken to address the historic industry wide issue of retention of Riding Instructors had been successful and a full programme was now being offered.

Whilst welcoming the decrease in the number of complaints received, the Chairman requested an analysis of complaints for the large venues.

(1) the report was noted.

Bill Moran and Michael Sterry left the meeting.

787 DEED OF EASEMENT FOR HIGHWAY DRAINAGE AT ABERCROMBIE ROAD, CHOBHAM MANOR, STRATFORD AND SECTION 38 AGREEMENT FOR ADOPTION OF ABERCROMBIE ROAD ONCE WORKS ARE COMPLETED Paper E/637/19

The report was introduced by the Director of Corporate Services, including amendment of the recommendations to include subject to Secretary of State consent.

- (1) subject to Secretary of State consent the Authority entering into a Deed of Easement with the London Borough of Newham, Chobham Manor LLP and London Legacy Development Corporation;**
- (2) subject to Secretary of State consent the Authority entering into a Deed of Easement with Thames Water, Chobham Manor LLP and London Legacy Development Corporation; and**
- (3) subject to the Authority receiving Secretary of State consent for (1) and (2) above, the Authority entering into a Section 38 Agreement together with the London Borough of Newham, Chobham Manor LLP and London Legacy Development Corporation was approved.**

788 **EXEMPT ITEMS**

THAT based on the principles of Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting for the items of business below on the grounds that they involve the likely disclosure of exempt information again on the principles as defined in those sections of Part I of Schedule 12A of the Act indicated:

Agenda Item No	Subject	Exempt Information Section Number
9	Proposed Disposal of Land at Rammey Sluices, Waltham Abbey	3
10	British Canoeing Lease Renewal at Lee Valley White Water Centre	3
11	Proposed Wayleave for Fibre Optic Cables, Lee	3

**EXECUTIVE COMMITTEE MINUTES
19 SEPTEMBER 2019**

	Park Way, Enfield	
12	Support Services Decoupling Update	3
13	Amendment to Report No E/629/19 – Proposed Wayleave for cables adjacent to the River Lee Navigation at Leyton and Walthamstow Marshes, Enfield Lock and Silvermead	3

789 PROPOSED DISPOSAL OF LAND AT RAMMEY SLUICES, Paper E/634/19
WALTHAM ABBEY

The report was introduced by the Director of Corporate Services.

- (1) the Authority agree that the land identified is no longer required for Park purposes and agree to dispose of the land on the terms and conditions set out in paragraph 4 of Paper E/634/19;**
- (2) an application be submitted to the Secretary of State for consent to the disposal; and**
- (3) the signing and sealing of all necessary legal documentation was approved.**

790 BRITISH CANOEING LEASE RENEWAL AT LEE VALLEY Paper E/638/19
WHITE WATER CENTRE

The report was introduced by the Director of Corporate Services.

- (1) the granting of a new lease to British Canoeing in accordance with paragraph 10 of Paper E/638/19; and**
- (2) the signing and sealing of all necessary legal documentation was approved.**

791 PROPOSED WAYLEAVE FOR FIBRE OPTIC CABLES, Paper E/639/19
LEE PARK WAY, ENFIELD

The report was introduced by the Director of Corporate Services.

- (1) the grant of a Wayleave in relation to the site shown by a red line on the plan at Appendix A to Paper E/639/19;**
- (2) the compensation agreed and set out in paragraph 4 of Paper E/639/19 in exchange for the Wayleave; and**
- (3) the signing and sealing as appropriate of all necessary legal documentation was approved.**

792 SUPPORT SERVICES DECOUPLING UPDATE Paper E/635/19

The report was introduced by the Director of Finance & Resources.

**EXECUTIVE COMMITTEE MINUTES
19 SEPTEMBER 2019**

- (1) to fund the redundancy costs of one individual currently employed by Lee Valley Leisure Trust Ltd, following the decoupling of business support services as set out in paragraph 11 of Paper E/635/19 was approved; and**
- (2) progress to date in decoupling of support services set out in Paper E/635/19 was noted.**

The Chairman agreed to accept an additional item by reason of urgency.

793 AMENDMENT TO REPORT NO E/629/19 – PROPOSED Paper E/640/19
WAYLEAVE FOR CABLES ADJACENT TO THE RIVER LEE
NAVIGATION AT LEYOTN AND WALTHAMSTOW MARSHES,
ENFIELD LOCK AND SILVERMEAD

The report was introduced by the Chairman explaining that a plan had been omitted from the original report.

- (1) that the plan attached as Appendix A2 to this report is approved to be included as part of the original terms and conditions for the Wayleave agreement previously approved by Members in report E/629/19 was approved.**

Jon Carney, Marigold Wilberforce, Nick Powell, Peter Ley and Victoria Yates left the meeting.

794 ORAL UPDATE – LEISURE SERVICES CONTRACT PROCUREMENT

The Head of Sport & Leisure gave an oral update on procurement of the new Leisure Services Contract.

The Chairman thanked the Head of Sport & Leisure and all officers involved in progressing the procurement to its final stages.

Chairman

Date

The meeting started at 11.40am and ended at 12.15pm