

LEE VALLEY REGIONAL PARK AUTHORITY

ANNUAL AUTHORITY MEETING 4 JULY 2019

Members Present: Paul Osborn (Chairman) Christopher Kennedy
David Andrews Graham McAndrew
Derrick Ashley Valerie Metcalfe
Ken Ayling Gordon Nicholson
John Bevan Nigel Quinton
Frances Button Mary Sartin
Osman Dervish Syd Stavrou
Mike Garnett Simon Walsh
Christine Hamilton Claudia Webbe
Heather Johnson Ian Kemp (Deputy for John Wyllie)
Denise Jones Nick Draper (Deputy for Ross Houston)
Sam Anderson-Brown (Canal & River Trust)

Apologies Received From: Ricki Gadsby, Claire Holland, Ross Houston, John Wyllie

Officers Present: Shaun Dawson - Chief Executive
Beryl Foster - Director of Corporate Services
Simon Sheldon - Director of Finance & Resources
Stephen Bromberg - Head of Communications
Jon Carney - Head of Parklands
Paul Roper - Volunteer & Community Engagement Manager
Jessica Whitehead - Volunteers Officer
Paul Coates - Sports Development Manager
Karen Wheeler - Youth & Schools Service Manager
Keith Kellard - Chief Accountant
Sandra Bertschin - Committee & Members' Services Manager
Lindsey Johnson - Committee Services Officer

Part I

35 MEMBERSHIP OF THE AUTHORITY

NOTED membership of the Authority:

Constituent Council	Member
Essex County Council	Ricki Gadsby Mike Garnett Valerie Metcalfe Simon Walsh
Hertfordshire County Council	David Andrews Derrick Ashley Frances Button Nigel Quinton
Broxbourne Borough Council	Ken Ayling Gordon Nicholson

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East Hertfordshire District Council	Graham McAndrew
Epping Forest District Council	John Wyllie
	Mary Sartin
	Syd Stavrou
London Borough of Barnet	Ross Houston
London Borough of Camden	Heather Johnson
London Borough of Enfield	Christine Hamilton
London Borough of Hackney	Christopher Kennedy
London Borough of Haringey	John Bevan
London Borough of Harrow	Paul Osborn
London Borough of Havering	Osman Dervish
London Borough of Islington	Claudia Webbe
London Borough of Lambeth	Claire Holland
London Borough of Newham	Vacancy
London Borough of Tower Hamlets	Denise Jones
London Borough of Waltham Forest	Vacancy
Non-Riparian London Boroughs	2 Vacancies
Co-opted Members:	
Environment Agency	Debbie Jones
Canal & River Trust	Sam Anderson-Brown

36 DECLARATIONS OF INTEREST

There were no declarations of interest.

The Vice Chairman took the Chair.

1 (a) APPOINTMENT OF CHAIRMAN OF THE AUTHORITY

(1) Paul Osborn was appointed Chairman of the Authority.

The Chairman took the Chair.

1 (b) APPOINTMENT OF VICE CHAIRMAN OF THE AUTHORITY

Derrick Ashley and Heather Johnson were proposed.

Vote: Derrick Ashley: 14; and Heather Johnson: 8.

(1) Derrick Ashley was appointed Vice Chairman of the Authority.

2 MINUTES OF LAST MEETING

THAT the minutes of the meeting held on 25 April 2019 be approved and signed.

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- 3 PROPOSED COMMITTEES AND GROUPS FOR 2019/20 - Paper A/4270/19
APPOINTMENT OF MEMBERSHIP AND CHAIRMEN
- (1) **membership of Committees and Groups for 2019/20 as agreed at the meeting and set out as Addendum A to these minutes was approved; and**
- (2) **any appointments unfilled at this meeting will be agreed through Group Leaders and reported to the next Authority meeting or Executive Committee was noted.**
- 4 APPOINTMENT TO OUTSIDE BODIES FOR 2019/20 Paper A/4271/19
- (1) **the proposals for appointments to outside bodies and Authority led liaison groups for 2019/20 as set out in Appendix A to Paper A/4271/19 subject to the replacement on the Six Authorities Liaison Group of Syd Stavrou by David Andrews was approved.**
- 5 CALENDAR OF MEETINGS 2019/20 Paper A/4272/19
- (1) **the calendar of meetings for 2019/20 as shown in Appendix A to Paper A/4272/19 was approved.**

6 UPDATE ON KEY STRATEGIC PROJECTS/INITIATIVES

The Chief Executive gave a presentation on Major Investment Projects Update, including:

- Ice Centre Project;
- Picketts Lock – The Wave surfing venue;
- Proposed hotel development at Eton Manor;
- Lee Valley VeloPark Investment Project; and
- Bittern Information Point Project.

In response to questions from Members, it was advised:

- the proposed hotel development at Eton Manor comprised 98 beds as this was deemed appropriate for the site by the operator. Authority considerations including planning sensitivities and impact on delivery of major events endorsed this view in preference to a denser development;
- the majority of capital funding for the highlighted projects was in place, either as a commercial proposition or funded by the Authority;
- other potential projects, including improvements at East India Dock Basin and parklands, would be considered within the next budget cycle and in line with capital receipts for land disposals and receipt of s106 and CIL monies; and
- a report on potential projects supported by s106 monies would be forthcoming.

The Chairman commended officers on the work being done to deliver a range of major projects simultaneously.

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7 THE ROBBIE LEA WATER SAFETY PARTNERSHIP

The Youth & Schools Service Manager gave a presentation on the Robbie Lea Water Safety Partnership including:

- the Partnership engaged with a diverse range of partners;
- the Partnership had won 2 prestigious awards and was being put forward for a national award;
- Year 1 Achievements;
- Launch Event;
- In School Assemblies and Workshops;
- Year 2 Headline Achievements; and
- L&Q Foundation Partnership Project – promoting wellbeing and embedding learning outdoors.

In response to questions from Members it was advised:

- the Partnership benefited from organisations giving time in kind and that some funding had been received from Robbie Lea's mother; Cheshunt Football Club; and Broxbourne Community Engagement Team; and
- a Partnership representative had been tasked with identifying additional funding which might hopefully allow the work of the Partnership to be extended into other areas.

Members praised the good work being done and commented that it would be beneficial if coverage was extended to other communities along the river.

8 VOLUNTEERING

The Volunteer & Community Engagement Manager and Volunteers Officer gave a presentation on Volunteers Programme 2018, including:

- highlights, key points, statistics and outcome of the national report 'Time Well Spent';
- Volunteers Programme;
- Volunteer Hours;
- Individual Hours Highlights;
- Monetary Value;
- Other Statistics;
- Regional Spread; and
- Reward and Recognition.

On behalf of Members the Chairman expressed appreciation for the contribution made by Volunteers to the Park Authority and encouraged Members to attend the Volunteers Party on 14 October 2019 at Lee Valley White Water Centre.

9 COMMUNITY ACCESS FUND

The Sports Development Manager and the Youth & Schools Service Manager gave a presentation on the Community Access Fund, including:

- Overview;

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- Budget Spend;
- Regional Coverage;
- Key Achievements – Sport & Physical Activity; and
- Key Achievements – Outdoor Learning.

A short video was also shown.

In response to Member questions it was advised:

- some groups who had participated in taster sessions funded through the Fund had made repeat visits to the Park funded by other external funding streams; and
- full use of the Park Authority's extensive landholdings and facilities together with curriculum led activities had encouraged groups from the more distant London boroughs, Herts and Essex to engage with the Park and many of the groups then went on to be advocates for the Park.

Members commended the video and supported its wide use to promote the Fund and further engage with hard to reach communities, groups and schools as well as suggesting that the Fund be extended to include 'looked after children' and pupil referral units.

A Member suggested that more communication with local authority Leaders and Chief Executives be undertaken to generate match-funding and to encourage stronger and firmer partnerships for corporate parenting.

The Chairman advised that the Scrutiny Review on the Community Access Fund would be considered by Executive Committee and that future funding would be considered as part of the forthcoming budget process. He highlighted that a wide range of community engagement activity was also undertaken in relation to major events held at the Authority's venues.

10 NEXT MEETING OF THE AUTHORITY

It was noted that the next meeting of the Authority will be held on Thursday, 17 October 2019 at 2.00pm at Myddelton House, Bulls Cross, Enfield, Middlesex, EN2 9HG.

Chairman

Date

The meeting started at 2.00pm and ended at 3.40pm.

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ADDENDUM A

MEMBERSHIP OF COMMITTEES AND GROUPS 2019/20

COMMITTEES

EXECUTIVE COMMITTEE – 8 Members (at least 50% to be London Members), 1 Member nominated jointly by the non-majority groups preferably from one of the London Olympic Boroughs. MEETINGS: 12 per year or as required		
Labour (3)	Conservative (5)	Substitutes
Ross Houston	David Andrews	Denise Jones
Heather Johnson	Derrick Ashley	Mary Sartin
Chris Kennedy	Valerie Metcalfe	
	Paul Osborn	
	Syd Stavrou	
Chairman: Paul Osborn		Vice Chairman: Derrick Ashley

AUDIT COMMITTEE – 7 Members MEETINGS: 3 per year		
Labour (3)	Conservative (4)	Lib Dem (0)
John Bevan	Frances Button	
Christine Hamilton	John Wyllie	
Claudia Webbe	Simon Walsh	
	Graham McAndrew	
Chairman: Frances Button		Vice Chairman: Christine Hamilton

REGENERATION & PLANNING COMMITTEE – 11 Members MEETINGS: 6 weekly or as required		
Labour (5)	Conservative (6)	Lib Dem (0)
John Bevan	David Andrews	
Christine Hamilton	Valerie Metcalfe	
Heather Johnson	Gordon Nicholson	
Denise Jones	Paul Osborn	
Chris Kennedy	Mary Sartin	
	Syd Stavrou	
Chairman: David Andrews		Vice Chairman: Chris Kennedy

SCRUTINY COMMITTEE – 9 Members MEETINGS: 3 per year		
Labour (3)	Conservative (5)	Lib Dem (1)
John Bevan	Ken Ayling	Nigel Quinton
Christine Hamilton	Mike Garnett	
Claudia Webbe	Gordon Nicholson	
	Osman Dervish	
	John Wyllie	
Chairman: John Bevan		Vice Chairman: Vacancy

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TASK AND FINISH GROUPS

ICE CENTRE PROJECT WORKING GROUP – 10 Members		
MEETINGS: As required		
Labour (4)	Conservative (5)	Lib Dem (1)
Christine Hamilton	Derrick Ashley	Nigel Quinton
Ross Houston	Valerie Metcalfe	
Heather Johnson	Paul Osborn	
Chris Kennedy	Mary Sartin	
	Syd Stavrou	
Chairman: Paul Osborn		

LAND & PROPERTY REVIEW WORKING GROUP – 7 Members		
MEETINGS: As required		
Labour (3)	Conservative (4)	Lib Dem (0)
Ross Houston	Derrick Ashley	
Heather Johnson	David Andrews	
Chris Kennedy	Valerie Metcalfe	
	Paul Osborn	
Chairman: Paul Osborn		

LEVY STRATEGY WORKING GROUP – 8 Members		
MEETINGS: As required		
Labour (3)	Conservative (5)	Lib Dem (0)
Heather Johnson	Derrick Ashley	
Chris Kennedy	David Andrews	
John Bevan	Frances Button	
	Valerie Metcalfe	
	Paul Osborn	
Chairman: Paul Osborn		

LEISURE SERVICES CONTRACT REVIEW WORKING GROUP – 8 Members		
MEETINGS: As required (to disband in May 2020)		
Labour (3)	Conservative (5)	Lib Dem (0)
Ross Houston	Derrick Ashley	
Heather Johnson	David Andrews	
Chris Kennedy	Valerie Metcalfe	
	Paul Osborn	
	Syd Stavrou	
Chairman: Paul Osborn		Vice Chairman: Derrick Ashley

APPOINTMENT TO OUTSIDE BODIES

Waltham Abbey Town Partnership	Syd Stavrou
Six Authorities Liaison Group (Formerly Enfield, Essex & Herts Border Liaison Group)	Ken Ayling Valerie Metcalfe Gordon Nicholson David Andrews
Lee Valley Leisure Trust Ltd	Linda Haysey Gwyneth Deakins

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