

LEE VALLEY REGIONAL PARK AUTHORITY

**ANNUAL AUTHORITY MEETING
11 JULY 2024**

Members Present:

Paul Osborn (Chairman)	Calvin Horner
David Andrews (Vice Chairman)	Ross Houston
Ken Ayling	Rick Jewell
Susan Barker	Heather Johnson
Richard Bassett	Christopher Kennedy
Nicholas Bennett	Graham McAndrew
John Bevan	Gordon Nicholson
Janet Burgess	Miraj Patel
Rezina Chowdhury	Clive Souter
Mike Garnett	Marshall Vance
David Gardner	Terry Wheeler
Lesley Greensmyth	John Wyllie
Steven Heather	Vacancy x 1

Apologies Received From: Barry Lewis, Steven Watson

Officers Present:

Shaun Dawson	- Chief Executive
Beryl Foster	- Deputy Chief Executive
Dan Buck	- Corporate Director
Jon Carney	- Corporate Director
Keith Kellard	- Head of Finance
Julie Smith	- Head of Legal
Stephen Bromberg	- Head of Communications
Sandra Bertschin	- Committee & Members' Services Manager
Lindsey Johnson	- Committee Services Officer

Also present: Poorna Balaji – Canal & River Trust

Part I

38 To note membership of the Authority

Constituent Council	Member
Essex County Council	Susan Barker Mike Garnett Clive Souter Marshall Vance
Hertfordshire County Council	David Andrews Lesley Greensmyth Calvin Horner Graham McAndrew
Broxbourne Borough Council	Ken Ayling Gordon Nicholson
East Hertfordshire District Council	John Wyllie Steven Watson

Epping Forest District Council

London Borough of Barnet
London Borough of Bromley
London Borough of Camden
London Borough of Enfield
Royal Borough of Greenwich
London Borough of Hackney
London Borough of Haringey
London Borough of Harrow
London Borough of Islington
London Borough of Lambeth
London Borough of Newham
London Borough of Sutton
London Borough of Tower Hamlets
London Borough of Waltham Forest
Co-opted Members:
Environment Agency
Canal & River Trust

Richard Bassett
Steven Heather
Ross Houston
Nicholas Bennett
Heather Johnson
Rick Jewell
David Gardner
Chris Kennedy
John Bevan
Paul Osborn
Janet Burgess MBE
Rezina Chowdhury
Miraj Patel
Barry Lewis
Vacancy
Terry Wheeler

Ben Radbone
Vacancy

39 DECLARATIONS OF INTEREST

There were no declarations of interest.

1 (a) APPOINTMENT OF CHAIRMAN OF THE AUTHORITY

The Vice Chairman took the chair.

David Andrews proposed Paul Osborn, seconded by Graham McAndrew.

(1) Paul Osborn was appointed Chairman of the Authority.

The Chairman took the chair.

(b) APPOINTMENT OF VICE CHAIRMAN OF THE AUTHORITY

Paul Osborn proposed David Andrews, seconded by Graham McAndrew.

Ross Houston proposed Heather Johnson.

Vote: David Andrews 14 and Heather Johnson 11.

(1) David Andrews was appointed Vice Chairman of the Authority.

2 MINUTES OF LAST MEETING

THAT the minutes of the meeting held on 25 April 2024 be approved and signed.

3 PUBLIC SPEAKING

No requests from the public to speak or present petitions had been received for this meeting.

4 PROPOSED COMMITTEES AND GROUPS FOR 2024/25 Paper A/4352/24
- APPOINTMENT OF MEMBERSHIP AND CHAIRMEN

An updated copy of the Membership of Committees was tabled following Group meetings.

- (1) **membership of Committees and Groups for 2024/25 as agreed at the meeting and set out in Addendum A to these minutes were approved; and**
- (2) **any appointments unfilled at this meeting will be agreed through Group Leaders and reported to the next Authority meeting or Executive Committee was noted.**

5 APPOINTMENTS TO OUTSIDE BODIES FOR 2024/25 Paper A/4353/24

- (1) **the proposals for appointments to outside bodies for 2024/25 as set out in Appendix A to Paper A/4353/24 was approved.**

6 CALENDAR OF MEETINGS 2024/25 Paper A/4354/24

- (1) **subject to review of the 24 April 2025 meeting date, the calendar of meetings for 2024/25 as shown in Appendix A to Paper A/4354/24 was approved.**

7 BUSINESS PLAN PERFORMANCE UPDATE 2023/24

The Chief Executive gave a presentation on the Business Plan 2024-27 Progress Update, key points included:

- Medium Term Financial Forecast 2024/25 – 2028/29;
- Approved Capital Programme and Funding 2024/25;
- Leisure Services Contract Investment from 2014:
 - Lee Valley Hockey & Tennis Centre;
 - Lee Valley VeloPark;
 - Lee Valley White Water Centre;
- Leisure Services Contract Venues Top Level Performance Data;
- Authority Venue Performance;
- Park Usage;
- Rammey Marsh;
- Lee Valley White Water Centre – Area 4;
- The Wave at Picketts Lock;
- Eton Manor;
- Delivering Success Year 1 Performance (Lee Valley Ice Centre);
- Lee Valley Ice Centre Community Commitments Background;
- Progress to Date:
 - Key Performance Indicators 1 to 6, including London Youth video;
- Upcoming Activities;
- Volunteer Hours (2019-2023);
- Volunteering Hours 2023-24, including Volunteering Opportunities webpage;
- Biodiversity Net Gain;
- Biodiversity Action Plan;
- Community Programmes;
- Major Events 2023-24;

- Awards and Accreditations 2023;
- Broadcast Coverage;
- Print Coverage;
- Online Coverage; and
- Environment Policy.

In response to Members it was advised:

- there were over 500,000 visitors to the redeveloped Lee Valley Ice Centre in the first nine months of operation. 16% of those visitors came from non-riparian boroughs;
- officers were liaising with the London Borough of Waltham Forest on the Leyton Mills special planning document and were considering the wider strategic transport infrastructure for the Eton Manor area;
- the use of capital receipts to fund investments was not a long term strategy and within the budget setting process consideration needed to be given to long term capital investment, such as a sinking fund which Members previously discussed;
- proposed development at Sewardstone Campsite to generate further revenue was at the planning application stage;
- the Authority had hosted visits by other Olympic organising bodies to learn from our experiences of the 2012 London Games and there were reciprocal arrangements for canoe slalom teams to use other nations facilities, such as Lee Valley White Water Centre, for training purposes;
- prioritisation of the various potential investment projects to maintain and enhance the Park and its assets was complex, considering not only financial value but also the Authority's remit and objectives;
- the Authority considers the 'last mile' to venues and sites and endeavours to work with local authorities to enable sustainable travel. Work was undertaken to promote access to the Park and venues by walking but investment was needed to enhance signage and lighting from local public transport hubs;
- the Rammey Marsh West site had been designated for employment in Enfield's draft Local Plan. The Authority in partnership with Enfield was developing a plan for the land in its joint ownership but would liaise with the other land owner, Transport for London, as necessary;
- 47% of school visits funded by the Community Access Fund were from non-riparian boroughs but Members were requested to advise contact details of any schools or community groups who could benefit from the Fund.

Members remarked:

- some of the Authority's strategic documentation, vision and principles needed a refresh;
- it would be beneficial if monies, such as Section 106, Neighbourhood Community Infrastructure Levy and Business Community Infrastructure Levy, from new housing developments adjacent to the Park could be accessed to fund infrastructure projects, including improved pathways and signage;
- Members working in various capacities with Transport for London could take forward the Authority's request for improved public transport around the Park and its venues if a background information document was compiled;
- the work of volunteers was critical to the successful delivery of major events at the Olympic venues by national governing bodies and any issues should be raised with the Volunteers Officer.

8 NEXT MEETING OF THE AUTHORITY

It was noted that the next meeting of the Authority will be held on Thursday, 24 October 2024 at 2.00pm at the Lee Valley White Water Centre.

The Chairman encouraged Members to attend the Volunteers Party on 23 October 2024 at Lee Valley White Water Centre.

Chairman

Date

The meeting started at 2.05pm and ended at 3.40pm

MEMBERSHIP OF COMMITTEES AND GROUPS 2024/25

COMMITTEES

EXECUTIVE COMMITTEE – 8 Members (at least 50% to be London Members), 1 Member nominated jointly by the non-majority groups preferably from one of the London Olympic Boroughs. MEETINGS: 12 per year or as required			
Labour (3)	Conservative (5)	Lib Dem (0)	Green (0)
Ross Houston	David Andrews		
Heather Johnson	Susan Barker		
Chris Kennedy	Graham McAndrew		
	Paul Osborn		
	Gordon Nicholson		
Chairman: Paul Osborn		Vice Chairman: David Andrews	

AUDIT COMMITTEE – 7 Members MEETINGS: 3 per year			
Labour (3)	Conservative (3)	Lib Dem (0)	Green (1)
John Bevan	Mike Garnett		Steven Watson
David Gardner	Lesley Greensmyth		
Terry Wheeler	Clive Souter		
Chairman: David Gardner		Vice Chairman: Lesley Greensmyth	

REGENERATION & PLANNING COMMITTEE – 11 Members MEETINGS: 6 weekly or as required			
Labour (4)	Conservative (6)	Lib Dem (1)	Green (0)
John Bevan	David Andrews	Calvin Horner	
David Gardner	Ken Ayling		
Heather Johnson	Graham McAndrew		
Chris Kennedy	Gordon Nicholson		
	Paul Osborn		
	John Wyllie		
Chairman: David Andrews		Vice Chairman: Chris Kennedy	

SCRUTINY COMMITTEE – 9 Members MEETINGS: 3 per year			
Labour (3)	Conservative (5)	Lib Dem (1)	Green (0)
John Bevan	Ken Ayling	Calvin Horner	
Janet Burgess	Mike Garnett		
Terry Wheeler	Steven Heather		
	John Wyllie		
	Marshall Vance		
Chairman: John Bevan		Vice Chairman: Marshall Vance	

TASK AND FINISH GROUPS

LAND & PROPERTY REVIEW WORKING GROUP – 7 Members			
MEETINGS: As required			
Labour (3)	Conservative (4)	Lib Dem (0)	Green (0)
Ross Houston	David Andrews		
Heather Johnson	Susan Barker		
Chris Kennedy	Graham McAndrew		
	Paul Osborn		
Chairman: Paul Osborn			

LEVY STRATEGY WORKING GROUP – 8 Members			
MEETINGS: As required			
Labour (3)	Conservative (5)	Lib Dem (0)	Green (0)
Heather Johnson	David Andrews		
Chris Kennedy	Ken Ayling		
John Bevan	Susan Barker		
	Graham McAndrew		
	Paul Osborn		
Chairman: Paul Osborn			

APPOINTMENT TO OUTSIDE BODIES

Waltham Abbey Town Partnership	Steven Heather
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