

**LEE VALLEY REGIONAL PARK AUTHORITY**

**EXECUTIVE COMMITTEE  
21 MARCH 2024**

Members in remote presence: Paul Osborn (Chairman) Chris Kennedy  
David Andrews (Vice Chairman) Graham McAndrew  
Susan Barker Gordon Nicholson  
Heather Johnson

Apologies Received From: Ross Houston

In remote attendance: David Gardner

Also remotely present: Kevin Bartle – S151 Officer – LB Barnet

Officers in remote presence: Shaun Dawson - Chief Executive  
Beryl Foster - Deputy Chief Executive  
Dan Buck - Corporate Director  
Jon Carney - Corporate Director  
Keith Kellard - Head of Finance  
Victoria Yates - Head of Human Resources  
Marigold Wilberforce - Head of Property  
Julie Smith - Head of Legal  
Sandra Bertschin - Committee & Members' Services Manager

Part I

310 DECLARATIONS OF INTEREST

Name	Agenda Item No.	Nature of Interest	
Chris Kennedy	9	Wife is an employee of London Legacy Development Corporation	<i>Non-Pecuniary</i>
Gordon Nicholson	10	Site is within his ward	<i>Non-Pecuniary</i>

311 MINUTES OF LAST MEETING

**THAT the minutes of the meeting held on 21 March 2024 be approved and signed.**

312 PUBLIC SPEAKING

No requests from the public to speak or present petitions had been received for this meeting.

313 APPRENTICESHIPS UPDATE

Paper E/847/24

The report was introduced by the Head of Human Resources who highlighted past successful apprenticeships.

The Vice Chairman proposed that the Marinas lead on having engineers conversant with both diesel and electric boat engines.

In response to Members it was advised that:

- apprenticeship pay levels were currently being reviewed and an update would be provided to Members in due course; and
- the feasibility of marina engineer apprenticeships for dual engine types would be reviewed.

**(1) the report was noted.**

314 RISK REGISTER 2023/24

Paper E/845/24

The report was introduced by the Corporate Director highlighting risks SR5.3 and SR2.4.

The Audit Committee Chairman remarked that risk SR5.3 affected many local authorities with outstanding audits and it was hoped that some form of assurance on disclaimed audit opinions would be provided.

In response to a Member it was agreed to review SR2.4 as the resultant RAG classification related to only one contractor.

**(1) the Corporate Risk Register included at Appendix A to Paper AUD/144/24 attached as Annex A to Paper E/845/24 was noted.**

315 **EXEMPT ITEMS**

**THAT based on the principles of Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting for the items of business below on the grounds that they involve the likely disclosure of exempt information again on the principles as defined in those sections of Part I of Schedule 12A of the Act indicated:**

<b>Agenda Item No</b>	<b>Subject</b>	<b>Exempt Information Section Number</b>
9	Proposed Underlease of Timber Lodge, Queen Elizabeth Olympic Park	3
10	Proposed Wayleave for Underground Electricity Cable at 52 Wharf Road, Broxbourne, EN10 6HD	3

316 PROPOSED UNDERLEASE OF TIMBER LODGE,  
QUEEN ELIZABETH OLYMPIC PARK

Paper E/846/24

The report was introduced by the Head of Property.

**(1) the granting of a Licence to underlet to the London Legacy Development Corporation on the terms set out in paragraph 7 of Paper E/846/24; and**

**(2) the signing and sealing of all documentation as necessary was approved.**

The report was introduced by the Head of Property.

- (1) entering into a Wayleave in relation to the cable route show in red on the plan at Appendix A to Paper E/848/24;**
- (2) the terms set out in paragraph 2 of Paper E/848/24;**
- (3) an application be submitted to the Secretary of State for consent to the Wayleave; and**
- (4) the signing and sealing as appropriate of all necessary legal documentation was approved.**

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Chairman

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Date

The meeting started at 10.32am and ended at 10.56am