

**LEE VALLEY REGIONAL PARK AUTHORITY**

**EXECUTIVE COMMITTEE  
20 JULY 2023**

Members present remotely: Paul Osborn (Chairman) Chris Kennedy  
David Andrews (Vice Chairman) Graham McAndrew  
Ross Houston Gordon Nicholson  
Heather Johnson Sam Kane (Deputy for Susan Barker)

Apologies Received From: Susan Barker

In remote attendance: John Bevan, David Gardner

Officers present remotely: Shaun Dawson - Chief Executive  
Beryl Foster - Deputy Chief Executive  
Dan Buck - Corporate Director  
Jon Carney - Corporate Director  
Keith Kellard - Head of Finance  
Victoria Yates - Head of Human Resources  
Marigold Wilberforce - Head of Property  
Sandra Bertschin - Committee & Members' Services Manager

Also remotely present: Kevin Bartle - S151 Officer (London Borough of Enfield)

Part I

250 DECLARATIONS OF INTEREST

There were no declarations of interest.

251 MINUTES OF LAST MEETING

**THAT the minutes of the meeting held on 23 March 2023 be approved and signed.**

252 PUBLIC SPEAKING

No requests from the public to speak or present petitions had been received for this meeting.

253 SICKNESS ABSENCE MONITORING – 2022/23 Paper E/813/23

The report was introduced by the Head of Human Resources.

Member comments included:

- there was an upward trend in sickness absence;
- request for a breakdown of staff by office and field based to identify any issues in a particular area; and
- were cuts made in previous years having an impact on staff sickness?

In response it was advised:

- following the pandemic if staff have colds they tend to be off sick rather than continue working as they did pre-pandemic, which was a national trend;
- the main reasons for long term sickness were operations, which were delayed due to the pandemic, and injuries; and
- the main reasons for short term sickness were Covid, coughs and colds, headaches, chest infections and migraine.

**(1) the contents of the report were noted; and**

**(2) a 2023/24 sickness absence target of 3 days per Full Time Equivalent (FTE) for short term sickness was approved.**

254 RISK REGISTER 2023/24

Paper E/814/23

The report was introduced by the Corporate Director including that improving clarity in the direction of travel was being reviewed.

The Audit Committee Chairman commented that the overall risk score continued to improve.

Members welcomed clarity on the direction of travel.

**(1) the Corporate Risk Register included at Appendix A to Paper AUD/132/23 attached as Annex A to Paper E/814/23 was noted.**

255 **EXEMPT ITEMS**

**THAT based on the principles of Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting for the items of business below on the grounds that they involve the likely disclosure of exempt information again on the principles as defined in those sections of Part I of Schedule 12A of the Act indicated:**

<b>Agenda Item No</b>	<b>Subject</b>	<b>Exempt Information Section Number</b>
9	Proposed Wayleave for 30m 11KV Cable, Land South of Temple Mill Lane, Queen Elizabeth Olympic Park	3

256 PROPOSED WAYLEAVE FOR 30M 11KV CABLE, LAND SOUTH OF TEMPLE MILL LANE, QUEEN ELIZABETH OLYMPIC PARK

Paper E/815/23

The report was introduced by the Deputy Chief Executive.

**(1) the granting to London Power Networks of a Wayleave in relation to the site shown by red line on the plan at Appendix A to Paper E/815/23;**

**(2) the compensation agreed and set out in paragraph 2 of Paper E/815/23 in exchange for the Wayleave; and**

- (3) an application be submitted to the Secretary of State for consent and the signing and sealing as appropriate of all necessary legal documentation was approved.**

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Chairman

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Date

The meeting started at 10.33am and ended at 10.49am